

**Board of Commissioners
Strategic Planning Meeting
Oconee Veterans Park – Community Center
January 14, 2021 – 1:00 p.m.
Minutes**

Members Present:

Chairman John Daniell
Commissioner Mark Thomas
Commissioner Chuck Horton
Commissioner Amrey Harden
Commissioner Mark Saxon

Staff Present:

Justin Kirouac, County Administrator
Daniel Haygood, County Attorney
Diane Baggett, Communications Manager
Tracye Bailey, Administrative Assistant/Deputy Clerk
C.J. Worden, EMA Director
Crystal Berisko, Animal Services
Fran Leathers, Board of Elections Director
Bobby Reno, Facilities and Operations Director
Wes Geddings, Finance Director
Bruce Thaxton, Fire Chief
Dwayne Collins, Fleet Maintenance Director
Jill Faulkner, Human Resources
Alex Newell, Internal Services Director
Paula Nedza, IT Director
Lisa Davol, Parks and Recreation Director
Guy Herring, Planning and Code Enforcement Director
Allen Skinner, Property Appraisal Director
Merry Howard, Senior Center Director
Tim Durham, Water Resources Director
Adam Layfield, Water Resources Engineer

The meeting was called to order at 1:00 p.m. Chairman Daniell thanked Department Directors for attending the meeting.

Chairman Daniell discussed the 2017 strategic goals that were accomplished and goals that will continue into 2021 through 2024.

Chairman Daniell presented the 2021-2024 goals as follows:

- Continue document scanning project.
- Finalize Key Performance Indicator metrics and produce quarterly reporting.
- County logo.
- Facility Plan.
- Administrative Building.
- Maintenance of current buildings.
- Surplus/repurpose of vacated buildings.
- Execution of Broadband Project.
- Rails-to-Trails.
- Operational efficiency reviews.
- Maximize software capabilities.
- Maximize work flow efficiency.
- TSPLOST investigated.
- Community engagement and expansion of potential task force areas.
- Prioritization of SPLOST 2021 Projects.

Departmental Goals for 2021-2024 discussed during the session included:

- Planning & Code Enforcement – Key Performance Indicator management; Comprehensive Plan five-year update; Local adoption of House Bill 493; Property Maintenance Code.
- Finance - Key Performance Indicator management; budget execution efficiency; continuous improvement in the budget process; Fiscal Policy review.
- Tourism & Visitors Bureau - Historic Structure M&O Partnership.
- Fleet Maintenance - Key Performance Indicator management; Fleet efficiency.
- Human Resources - Key Performance Indicator management; employee communication; training enhancement.
- Civic Center - Key Performance Indicator management; new Civic Center (long-term goal).
- Facilities/Operations - Key Performance Indicator management; execution of the Reserve Study; facility improvement project management.
- Information Technology (IT) - Key Performance Indicator management; life cycle management.
- GIS - Maximize capabilities; aerial fly-over.
- Economic Development - Plan adoption.
- Property Appraisal - Key Performance Indicator management.
- Animal Services - Key Performance Indicator management; building upgrades completed.

- Public Works - Key Performance Indicator management; development of Road Paving Plan; Landfill/Collection Site improvements; University of Georgia partnership.
- EMA / Fire - Key Performance Indicator management; SPLOST 2021 implementation; facility emergency planning/staff training.
- Parks & Recreation - Key Performance Indicator management; tennis court expansion; Oconee Veterans Park entrance improvements; Master Plan update; Enhanced common area lawn appearance and maintenance.
- Senior Center - Key Performance Indicator management; Community Development Block Grant (CDBG) Project completion.
- Water Resources - Key Performance Indicator management; Calls Creek Wastewater Plant Expansion. closure of the Land Application System (LAS); execution of Repair & Replace Schedule.

Executive Session:

Adjourn into Executive Session: 2:08 p.m.

Motion:	Chuck Horton
Second:	Mark Saxon
Voted in Favor of Motion:	Mark Thomas, Chuck Horton, Amrey Harden, Mark Saxon
Voted Against Motion:	None.
Action/Motion:	Motion Passed to Adjourn into Executive Session to discuss land acquisition.

No action was taken in Executive Session.

Executive Session Adjourned: 3:10 p.m.

Regular Session:

Adjourned into Regular Session: 3:10 p.m.

Motion:	Mark Saxon
Second:	Chuck Horton
Voted in Favor of Motion:	Mark Thomas, Chuck Horton, Amrey Harden, Mark Saxon
Voted Against Motion:	None.
Action/Motion:	Motion Passed to Adjourn into Regular Session.

Meeting Adjourned:

Meeting Adjourned: 3:10 p.m.

Motion:	Mark Saxon
Second:	Chuck Horton
Voted in Favor of Motion:	Mark Thomas, Chuck Horton, Amrey Harden, Mark Saxon
Voted Against Motion:	None.
Action/Motion:	Motion Passed to Adjourn the Meeting.

Chairman John Daniell

Kathy Hayes, County Clerk

Date