

**Board of Commissioners Agenda Meeting
Courthouse Commission Chambers
February 23, 2021 – 6:00 p.m.
Minutes**

Members Present:

Chairman John Daniell
Commissioner Mark Thomas
Commissioner Chuck Horton
Commissioner Amrey Harden
Commissioner Mark Saxon

Staff Present:

Daniel Haygood, County Attorney
Justin Kirouac, County Administrator
Kathy Hayes, County Clerk
Diane Baggett, Communications Manager (via Zoom)
Alex Newell, Internal Services Director
Wes Geddings, Finance Director
Guy Herring, Planning & Code Enforcement Director
Adam Layfield, Water Resources Engineer
Matt Beal, GIS Administrator

Call to Order: 6:00 p.m.

Chairman John Daniell called the meeting to order and stated that participants using Zoom may comment by using the raised-hand feature.

Pledge of Allegiance:

County Justin Kirouac led the Pledge after a moment of silence.

Approval of Agenda:

ACTION:

Motion: Chuck Horton motioned to approve the February 23, 2021 Agenda.
Second: Mark Thomas
Voted in Favor of Motion: Mark Thomas, Chuck Horton, Amrey Harden, Mark Saxon
Voted Against Motion: None.
Final Action: **Motion Passed.**

Statements and Remarks from Citizens:

None.

Statements and Remarks from Commissioners:

Chairman Daniell shared that the Board would have its first Town Hall meeting of 2021 on March 24th at the Civic Center and that the public may attend in-person or virtually. The Georgia Department of Transportation will require a detour for six months on Clotfelter Bridge Road in order to replace the bridge. There is a link on the County’s website for public comment regarding the bridge replacement. Also, there is a vacant position on the Planning Commission, and applications are being accepted until March 16, 2021 at noon. The position begins immediately and expires September 30, 2023.

Resolution to Name a Designated Officer to Request Sales Tax Information:

Presented by: Wes Geddings, Finance Director
Discussion: The resolution names Finance Director Wes Geddings as the Designated Officer to receive vendor sales tax information. The Resolution renews annually and Mr. Geddings asked that he be reappointed to receive the Sales Tax Information from the Georgia Department of Revenue. Vendor sales tax reporting has been requested for the past 12 months.

On consensus, this item will be placed on the Consent Agent at the March 2, 2021 Regular Meeting.

The Public Comment Period was opened and there was no Public Comment.

Special Exception Variance No. 6752 (June 7, 2016): Resolution Revision

Presented by: Guy Herring, Planning & Code Enforcement Director
Discussion: Special Exception Variance No. 6752 was approved on June 7, 2016, to eliminate the required buffer on tax parcel B-05-008 between an office and residential uses. Recently, it was discovered that there is an administrative error in 2016 in the text of the approved resolution. A corrected resolution is presented for approval by the Board of Commissioners.

*The Public Comment Period was opened and there was no Public Comment.
Chairman Daniell asked if there were “raised hands” via Zoom and there were none.*

ACTION:
Motion: Mark Saxon motioned to approve revisions to the Resolution for Special Exception Variance No. 6752 to eliminate a required buffer between an office and residential uses.

Second: Chuck Horton
Voted in Favor of Motion: Mark Thomas, Chuck Horton, Amrey Harden, Mark Saxon
Voted Against Motion: None.
Final Action: **Motion Passed.**

Rezone No. P20-0210, Deferred Tax, LLC – Request to Defer:
Presented by: Guy Herring, Planning & Code Enforcement Director
Discussion: Deferred Tax, LLC, presented a request to defer Rezone No. P20-0210 to the Board’s Regular Meeting on April 6, 2021. After a discussion regarding the applicant reaching out to the surrounding neighborhoods; addressing Planning Commission comments; and if there were alterations to the application, the Board discussed having the applicant go back to the Planning Commission for its April 19, 2021 meeting then return to the Board of Commissioners at its May 4, 2021 Regular Meeting.

ACTION:
Motion: Mark Saxon motioned for Rezone No. P20-0210, Deferred Tax, LLC to return to the Planning Commission on April 19, 2021 and the Board of Commissioners on May 4, 2021.

Second: Chuck Horton
Voted in Favor of Motion: Mark Thomas, Chuck Horton, Amrey Harden, Mark Saxon
Voted Against Motion: None.
Final Action: **Motion Passed.**

Memorandum of Understanding - Watkinsville Garden Club:
Presented by: John Daniell, Chairman
Discussion: The Watkinsville Garden Club requests installation of one Blue Star Memorial, honoring individuals who served in the Armed Forces, and one Gold Star Memorial, honoring the families of those who gave their lives in service to their country. The Memorandum of Understanding outlines the responsibilities of the Watkinsville Garden Club and Oconee County. The Garden Club will install the markers on March 30, 2021 at 11:00 am in front of the Oconee County Courthouse.

On consensus, this item will be placed on the Consent Agent at the March 2, 2021 Regular Meeting.

*The Public Comment Period was opened and there was no Public Comment.
Chairman Daniell asked if there were “raised hands” via Zoom and there were none.*

Calls Creek Wastewater Reclamation Facility Upgrade for Design Services – Award Recommendation
Presented by: Tim Durham, Water Resources Director
Discussion: Water Resources advertised a Request for Proposal for the Calls Creek Wastewater Reclamation Facility Upgrade. Three firms were considered and the award recommendation is Ardurra (formerly Constantine Engineering, LLC) to provide the design services to upgrade the facility from 1.5 MGD to 3.0 MGD in an amount not to exceed \$646,432.00. Funding for the project will be provided through SPLOST 2015.

On consensus, this item will be placed on the Consent Agenda for the March 2, 2021 Regular Meeting.

*The Public Comment Period was opened and there was no Public Comment.
Chairman Daniell asked if there were “raised hands” via Zoom and there were none.*

Presentation of GIS Aerial Flyover Map:
A presentation of Near Map (digital aerial photography) was given by Matt Beal, GIS Coordinator. The software and digital aerial photography have been installed and is in operation for the County.

Executive Session:
Adjourn into Executive Session: 6:20 p.m.
Motion: Mark Saxon motioned to adjourn into Executive Session to discuss personnel and land acquisition.

Second: Mark Thomas
Voted in Favor of Motion: Mark Thomas, Chuck Horton, Amrey Harden, Mark Saxon
Voted Against Motion: None.
Action/Motion: **Motion Passed.**
No action was taken in Executive Session.
Executive Session Adjourned: 6:30 p.m.

Regular Session:
Adjourned into Regular Session: 6:31 p.m.
Motion: Mark Saxon motioned to adjourn back into Regular Session.
Second: Chuck Horton
Voted in Favor of Motion: Mark Thomas, Chuck Horton, Amrey Harden, Mark Saxon

Voted Against Motion:	None.
Action/Motion:	Motion Passed.
 <u>Meeting Adjourned:</u>	
Meeting Adjourned: 6:31 p.m.	
Motion:	Mark Saxon motioned to adjourn the meeting.
Second:	Chuck Horton
Voted in Favor of Motion:	Mark Thomas, Chuck Horton, Amrey Harden, Mark Saxon
Voted Against Motion:	None.
Action/Motion:	Motion Passed.

Chairman John Daniell

Kathy Hayes, County Clerk

Date