Board of Commissioners Agenda Meeting
Courthouse Commission Chambers
May 25, 2021 – 6:00 p.m.
Minutes

Members Present:
Chairman John Daniell
Commissioner Mark Thomas
Commissioner Chuck Horton
Commissioner Amrey Harden
Commissioner Mark Saxon

Staff Present:
Daniel Haygood, County Attorney
Justin Kirouac, County Administrator
Holly Stephenson, County Clerk
Wes Geddings, Finance Director
Diane Baggett, Communications Manager
Alex Newell, Internal Services Director

Call to Order: 6:00 p.m.
Chairman John Daniell called the meeting to order and stated that participants using Zoom may comment by using the raised-hand feature.

Pledge of Allegiance:
County Clerk Holly Stephenson led the Pledge after a moment of silence.

Approval of Agenda:
ACTION:

Motion:	Chuck Horton motioned to approve the May 25, 2021 Agenda.
Second:	Mark Thomas
Voted in Favor of Motion:	Mark Thomas, Chuck Horton, Amrey Harden, Mark Saxon
Voted Against Motion:	None.
Final Action:	**Motion Passed**.

Statements and Remarks from Citizens:
None.

Statements and Remarks from Commissioners:
Commissioner Harden inquired about the speed limit survey on Union Church Road. Chairman Daniell responded that the data was collected and sent to the Georgia Department of Transportation (GDOT). County Administrator Justin Kirouac stated that, once the data has been sent to GDOT, options will be provided and brought before the Board.

Chairman Daniell reminded citizens that there will be a Town Hall Meeting on June 16 at 6:00 p.m. at the Civic Center in the Performing Arts Theatre. The meeting will be in-person and also virtual. Animal Services will have an "Unleash and Unclipping" event at the shelter to unveil the renovations. Commissioner Horton thanked all those involved in the renovation project.

City of Watkinsville Memorandum of Agreement (MOU) – Oconee County Library:
Presented by: Chairman John Daniell
Discussion: The MOU provides for the City of Watkinsville to retain ownership of the building and is responsible for all costs associated with the exterior of the building. The County pays 100% of the electricity. The City and County will split the maintenance costs 50/50 for the interior portions of the building. SPLOST 2015 will provide $1.3 million for the Library Project. The MOU has been reviewed by the County Attorney and adopted by the Watkinsville City Council. Commissioner Harden inquired about the Project Committee and the number of representatives (three each) from the County, City of Watkinsville, and the Library. On consensus, this item will be placed on the Consent Agent at the June 1, 2021 Regular Meeting.

The Public Comment Period was opened and there was no Public Comment.
Chairman Daniell asked if there were "raised hands" via Zoom and there were none.

Open Records Officer Resolution:
Presented by: Chairman John Daniell
Discussion: Chairman Daniell presented to the Board a Resolution to name County Clerk Holly Stephenson as the Open Records Officer and Tracye Bailey, Administrative Assistant/Deputy Clerk as the Alternate Open Records Officer. On consensus, this item will be placed on the Consent Agent at the June 1, 2021 Regular Meeting.

The Public Comment Period was opened and there was no Public Comment.
Chairman Daniell asked if there were "raised hands" via Zoom and there were none.

Eagle Tavern Project – Contract Amendments:
Presented by: Alex Newell, Internal Services Director

Discussion:	Three contract amendments are recommended due to on-site field observations during the restoration project: Perimeter Wood Support Beam ($15,905.00); Steel Plate ($6,957.00); and Wooden Siding ($4,807.00). Mr. Newell recommended a contract modification of $27,669.00 and subsequent budget amendment utilizing the 2015 SPLOST Historical funding. The total contract with the amendments is $449,669.00 and includes the Eagle Tavern and the Central School House foundations. On consensus, this item will be placed on the Consent Agent at the June 1, 2021 Regular Meeting.

The Public Comment Period was opened and there was no Public Comment.
Chairman Daniell asked if there were "raised hands" via Zoom and there were none.

Senior Center Community Development Block Grant (CDBG) – Construction Contract:

Presented by:	Justin Kirouac, County Administrator
Discussion:	The recommendation is to award the contract to the low bidder, Bayne Development Group, LLC, in the amount of $763,737.00. The low bid was over the CDBG grant of $750,000.00 and will be covered by the Senior Center. Mr. Kirouac also recommended a contingency of five percent (5%) or $38,186.00. On consensus, this item will be placed on the Consent Agent at the June 1, 2021 Regular Meeting.

The Public Comment Period was opened and there was no Public Comment.
Chairman Daniell asked if there were "raised hands" via Zoom and there were none.

Administration Building Design Services Contract:

Presented by:	Justin Kirouac, County Administrator
Discussion:	An update of the Administration Building Project was provided. Interviews are being finalized with the final four firms after a review of the Requests for Proposal and Requests for Qualification. Mr. Kirouac plans to provide a contract to the Board at its June 1st meeting.

The Public Comment Period was opened and there was no Public Comment.
Chairman Daniell asked if there were "raised hands" via Zoom and there were none.

Executive Session:

Motion:	Mark Thomas motioned to adjourn into Executive Session to discuss personnel matters.
Second:	Chuck Horton
Voted in Favor of Motion:	Mark Thomas, Chuck Horton, Amrey Harden, Mark Saxon
Voted Against Motion:	None.
Action/Motion:	**Motion Passed.**
Adjourn into Executive Session:	6:14 p.m.

No action was taken in Executive Session.
Executive Session Adjourned: 6:29 p.m.

Regular Session:

Motion:	Mark Saxon motioned to adjourn back into Regular Session.
Second:	Chuck Horton
Voted in Favor of Motion:	Mark Thomas, Chuck Horton, Amrey Harden, Mark Saxon
Voted Against Motion:	None.
Action/Motion:	**Motion Passed**.
Adjourned into Regular Session:	6:30 p.m.

Meeting Adjourned:

Motion:	Mark Saxon motioned to adjourn the meeting.
Second:	Chuck Horton
Voted in Favor of Motion:	Mark Thomas, Chuck Horton, Amrey Harden, Mark Saxon
Voted Against Motion:	None.
Action/Motion:	**Motion Passed**.
Meeting Adjourned:	6:30 p.m.

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Chairman John Daniell Date