

**Board of Commissioners Agenda Meeting
Courthouse Commission Chambers
February 22, 2022 – 6:00 p.m.
Minutes**

Members Present:

Chairman John Daniell
Commissioner Mark Thomas
Commissioner Chuck Horton
Commissioner Amrey Harden
Commissioner Mark Saxon

Elected Officials Present:

Sheriff James Hale
Angela Elder-Johnson, Clerk of Courts

Staff Present:

Daniel Haygood, County Attorney
Justin Kirouac, County Administrator
Holly Stephenson, County Clerk
Wes Geddings, Finance Director
Alex Newell, Internal Services Director
Diane Baggett, Communications Manager
Adam Layfield, Water Resources Engineer
Jill Faulkner, Human Resource Director
Tracye Bailey, Deputy Clerk

Call to Order: 6:00 p.m.

Chairman John Daniell called the meeting to order and stated that participants using Zoom may comment by using the raised-hand feature.

Pledge of Allegiance:

County Administrator Justin Kirouac led the Pledge after a moment of silence.

Approval of Agenda:

ACTION:

Motion:	Chuck Horton made a motion to approve the February 22, 2022 Agenda.
Second:	Mark Saxon
Voted in Favor of Motion:	Mark Thomas, Chuck Horton, Amrey Harden, Mark Saxon
Voted Against Motion:	None
Final Action:	Motion Passed.

Statements and Remarks from Citizens:

Mark Campbell, 2551 Oliver Bridge Road, expressed appreciation for the Commissioners' time and efforts to serve this community. He asked that the Oconee County Library be remembered during the annual budget planning of the county, to which Commissioner Horton reminded him is always done.

Statements and Remarks from Commissioners:

Chairman Daniell recognized the KOCBC for recently receiving the 2021 Governor's Circle Award for litter reduction, waste minimization, and cleaning up the community. There is also a litter and dumping reporting app now available through the Apple App Store to photograph and report litter or dumping in the County. Chairman Daniell reminded citizens of the upcoming State of the County on March 23 at the Oconee County Civic Center at 11:30am. To attend, register on the Oconee County Chamber of Commerce website.

Discussion of Update to the No Thru Truck Resolution:

Presented by: Justin Kirouac, County Administrator

Discussion: Justin Kirouac, County Administrator, explained that the county's No Thru Truck Ordinance needs updated to align the roads listed with the road signage in the county. The Sheriff's Office and Clerk of Court's Office will be consulted as there will be a merger of ordinance, enforcement and judiciary considerations to complete the update. A list of updated roads should be available for the next Agenda Setting Meeting.

Discussion of the Construction of Watkinsville Sewer Line A Bid Award:

Presented by: Adam Layfield, Water Resources Engineer

Discussion: Adam Layfield, Water Resources Department, explained that Oconee County has an existing IGA with the City of Watkinsville for construction of the Watkinsville Gravity Sewer Line A to run from Wire Park to the Jerry Smith Drive lift station. The recommendation is to award the bid to Strickland and Sons Pipeline for a \$1,446,630.65 contract. The project will be managed by Oconee County and reimbursed by the City of Watkinsville SPLOST funds. Commissioner Harden confirmed the City of Watkinsville had a say in the process. County Administrator Justin Kirouac clarified that the City of Watkinsville designed the line, all easements have been obtained, and Oconee County Water and Sewer will own the line when complete. City of Watkinsville has been made aware that they would be responsible for any cost overruns. Commissioner Thomas questioned stubs and gravity.

On consensus, this item will be placed on the Consent Agenda at the March 1, 2022 Regular Meeting.

*The Public Comment Period was opened and there was no Public Comment.
Chairman Daniell asked if there were "raised hands" via Zoom and there were none.*

Discussion of the Elevated Water Tank Maintenance Program Reward:

Presented by: Adam Layfield

Discussion: Adam Layfield, Water Resources Department, explained that Oconee County needs an elevated water storage tank maintenance program. This proactive approach would keep the water tanks in better shape and give Water Resources a better understanding of its storage tank needs. The recommendation is to award the contract to American Tank Maintenance for a \$2,063,374 contract over fifteen years. The contract is annually renewable and could be terminated at any time. Commissioner Harden asked a question about the total number of tanks.

On consensus, this item will be placed on the Consent Agenda at the March 1, 2022 Regular Meeting.

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Discussion of the FY22 Mid-Year Budget Amendment Request:

Presented by: Wes Geddings, Finance Director

Discussion: Wes Geddings, Finance Director, requests authority for the mid-year budget amendments and revision for Fiscal Year 2022. The proposed amendments will adjust revenue and expenditures in order to meet the service needs for government operations period ending June 30, 2022 and achieve a balanced budget for Fiscal year 2022. The amendments include previously presented BOC approved projects, emerging budget requirements for government operations, and aligning the current fiscal year. Justin Kirouac asked that any action include wording in the minutes to adjust any necessary contracts for auditing purposes.

On consensus, this item will be placed on the Consent Agenda at the March 1, 2022 Regular Meeting.

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Chairman Daniell asked if there were "raised hands" via Zoom and there were none.*

Discuss Early Retirement Offer:

Presented by: Justin Kirouac, County Administrator

Discussion: Justin Kirouac, County Administrator, explained that an early retirement incentive will present a strong financial position and a benefit to employees who have requested the option. The current defined benefit retirement age is 65 with a full benefit, or 62 with a reduced benefit with ten years of service. The proposal is to offer an early retirement incentive so that age 60 to 65 could retire with full benefit, and age 58 to 59 with a reduced benefit. Additionally, the county would pay the current rate for health insurance for a single employee, then the employee would be responsible for the cost to insure additional family. The control date would be April 1, 2022 with a 30-day window of opportunity to make a final decision. This would affect approximately 30 county employees.

On consensus, this item will be placed on the Consent Agenda at the March 1, 2022 Regular Meeting.

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Discuss Restatement of Deferred Compensation Plan:

Presented by: Justin Kirouac, County Administrator

Discussion: Justin Kirouac, County Administrator, requested approval of restated 401A deferred compensation documents to amend the previously adopted plan. This update is required by ACCG due to changes in the IRS code. There are no changes to Oconee County deferred compensation or employee match contributions.

On consensus, this item will be placed on the Consent Agenda at the March 1, 2022 Regular Meeting.

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Alcohol License Application:

Presented by: Holly Stephenson, County Clerk

Discussion: Holly Stephenson, County Clerk, requested approval of an application for the retail sale of beer and wine for Golden Pantry #77. The registered agent, Jacob Forehand, has completed RASS Training. Golden Pantry #77 is located at 5171 Macon Highway, Bishop. The application is complete.

On consensus, this item will be placed on the Consent Agenda at the March 1, 2022 Regular Meeting.

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Chairman Daniell asked if there were "raised hands" via Zoom and there were none.*

Executive Session:

Motion: Chuck Horton made a motion to adjourn into Executive Session to discuss personnel and real estate.
Second: Mark Saxon
Voted in Favor of Motion: Mark Thomas, Chuck Horton, Amrey Harden, Mark Saxon
Voted Against Motion: None
Action/Motion: **Motion Passed.**
Adjourn into Executive Session: 6:25 p.m.

No action was taken in Executive Session.

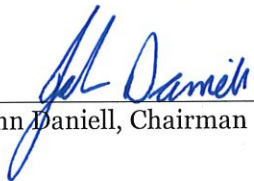
Executive Session Adjourned: 6:45 p.m.

Regular Session:

Motion: Mark Saxon made a motion to adjourn back into Regular Session.
Second: Mark Thomas
Voted in Favor of Motion: Mark Thomas, Chuck Horton, Amrey Harden, Mark Saxon
Voted Against Motion: None
Action/Motion: **Motion Passed.**
Adjourned into Regular Session: 6:46 p.m.

Meeting Adjourned:

Motion: Mark Saxon made a motion to adjourn the meeting.
Second: Chuck Horton
Voted in Favor of Motion: Mark Thomas, Chuck Horton, Amrey Harden, Mark Saxon
Voted Against Motion: None
Action/Motion: **Motion Passed.**
Meeting Adjourned: 6:46 p.m.



John Daniell, Chairman

Date

 3-1-22

Holly Stephenson, County Clerk

Date