

**Board of Commissioners Agenda Meeting
Courthouse Commission Chambers
October 25, 2022 – 6:00 p.m.
Minutes**

Members Present:

Chairman John Daniell
Commissioner Mark Thomas
Commissioner Chuck Horton
Commissioner Amrey Harden
Commissioner Mark Saxon

Staff Present:

Daniel Haygood, County Attorney
Justin Kirouac, County Administrator
Alex Newell, Internal Services Director
Holly Stephenson, County Clerk
Diane Baggett, Communications Manager
Melissa Braswell, Finance Director
Lisa Davol, Park and Recreation Director
Merry Howard, Senior Center Director
Adam Layfield, Water Resources Assistant Director
Donna Norton, Budget Officer

Call to Order:

Chairman John Daniell called the meeting to order and stated that participants using Zoom may comment by using the raised-hand feature.

Pledge of Allegiance:

County Administrator Justin Kirouac led the Pledge after a moment of silence.

Approval of Agenda:

ACTION:

Motion:	Chuck Horton made a motion to approve the October 25, 2022 Agenda.
Second:	Mark Thomas
Voted in Favor of Motion:	Mark Thomas, Chuck Horton, Amrey Harden, Mark Saxon
Voted Against Motion:	None
Final Action:	Motion Passed.

Statements and Remarks from Citizens:

None.

Statements and Remarks from Commissioners:

Chairman Daniell reminded all that early voting is underway through November 4th on Monday through Friday from 8am to 5pm, and this Saturday, October 29, from 9am-5pm.

Tomorrow is the Trick or Treat Trail at OVP from 4-6pm.

Discussion of Amending the Budget for the Issuance of FY22 Financial Statements:

Presented by: Melissa Braswell, Finance Director

Discussion: Finance Director Melissa Braswell requests these year-end amendments to bring the FY22 budget into balance including any necessary budget amendments. The requested budget amendments will enable the department to close fiscal year 2022 and produce the final financial statements to complete the audit for submittal to the State of Georgia. She reviewed budget amendments, revenue neutral amendments, and transfers from the General Fund and the other funds.

On consensus, this item will be placed on the Consent Agenda at the November 1, 2022 Regular Meeting.

*The Public Comment Period was opened and there was no Public Comment.
Chairman Daniell asked if there were "raised hands" via Zoom and there were none.*

Discussion of FY23 Budget Amendments for Parks and Recreation:

Presented by: Lisa Davol, Parks and Recreation Director

Discussion: The Parks and Recreation department is requesting budget amendments to fully fund the FY23 fall programs due to significant growth. The revenues received from these programs will offset the increase.

Commissioner Horton asked about basketball sign ups. Ms. Davol responded that they have registered close to 700 participants currently and are projecting to match last year with over 900 basketball participants. Travel team participants are added into the number of participants.

Chairman Daniell confirmed that revenue would also be adjusted to balance the request.

On consensus, this item will be placed on the Consent Agenda at the November 1, 2022 Regular Meeting.

*The Public Comment Period was opened and there was no Public Comment.
Chairman Daniell asked if there were "raised hands" via Zoom and there were none.*

Discuss a Change Order for Design of Calls Creek WRF Upgrade to 3 MGD:

Presented by: Adam Layfield, Water Resources Assistant Director

Discussion: The guaranteed maximum price for construction of Calls Creek WRF upgrade was reduced significantly after refining the equipment sections for the project by approximately \$1.5 million. To do that, there was an additional requirement for design and an environmental review that will require an additional \$45,000 in cost. The request is to grant a change order to the Ardurra contract for \$45,000 additional redesign of Calls Creek WRF upgrade to 3 MGD. This request will include all budget amendments up to the contract amount for the life of the contract.

On consensus, this item will be placed on the Consent Agenda at the November 1, 2022 Regular Meeting.

*The Public Comment Period was opened and there was no Public Comment.
Chairman Daniell asked if there were "raised hands" via Zoom and there were none.*

Discuss the GEFA Loan for Construction of Calls Creek WRF Upgrade to 3 MGD:

Presented by: Adam Layfield, Water Resources Assistant Director

Discussion: On August 23, 2022, GEFA awarded the Oconee County BOC with a \$25,000,000 Clean Water State Revolving Fund loan with a fixed interest rate of 0.13% for a Water First Community to help fund the construction of the Calls Creek WRF to 3 MGD. The Water Department requests execution of this loan agreement with any necessary budget amendments for the life of the contract.

On consensus, this item will be placed on the Consent Agenda at the November 1, 2022 Regular Meeting.

Justin Kirouac explained that the quality work of the Water Department to earn the Water First Award is what allowed the low interest rate of this loan.

*The Public Comment Period was opened and there was no Public Comment.
Chairman Daniell asked if there were "raised hands" via Zoom and there were none.*

Discussion of the Northeast Georgia Regional Commission FY23 Aging Services Contract:

Presented by: Merry Howard, Senior Center Director

Discussion: The request is for renewal of the FY23 Aging Services Contract for Nutrition Services and Senior Recreation with the Northeast Georgia Regional Commission and authorizing Chairman Daniell to sign the contract. The contract period is July 1, 2022 through June 30, 2023.

On consensus, this item will be placed on the Consent Agent at the November 1, 2022 Regular Meeting.

*The Public Comment Period was opened and there was no Public Comment.
Chairman Daniell asked if there were "raised hands" via Zoom and there were none.*

Discussion on Updating the Oconee County Alcohol Ordinance:

Presented by: Daniel Haygood, County Attorney

Discussion: County Attorney Daniel Haygood discussed amending the Oconee County Alcohol Ordinance to add a Class D-1 license for the wholesale sale of distilled spirits just like the wholesale licenses for beer and wine. Another amendment will address changes in state law on the measurement of distances to school grounds and churches.

Commissioner Harden asked about what locations this might affect.

County Attorney Daniel Haygood confirmed this would allow the Golden Pantry at Butler's Crossing and possibly other businesses to sell alcohol effective January 1, 2023.

Commissioner Horton asked whether fencing on school grounds affects measurement.

County Attorney Haygood responded that fencing does not affect school grounds measurements. Fencing at a church is defined differently.

Executive Session:

Motion: Mark Saxon made a motion to adjourn into Executive Session to discuss land acquisition, personnel matters and litigation.

Second: Chuck Horton

Voted in Favor of Motion: Mark Thomas, Chuck Horton, Amrey Harden, Mark Saxon

Voted Against Motion: None

Action/Motion: **Motion Passed.**

Adjourn into Executive Session: 6:25 p.m.

No action was taken in Executive Session.

Executive Session Adjourned: 6:48 p.m.

Regular Session:

Motion: Chuck Horton made a motion to adjourn back into Regular Session.

Second: Mark Thomas

Voted in Favor of Motion: Mark Thomas, Chuck Horton, Amrey Harden, Mark Saxon

Voted Against Motion: None

Action/Motion: **Motion Passed.**

Adjourned into Regular Session: 6:50 p.m.

Meeting Adjourned:

Motion:

Mark Saxon made a motion to adjourn the meeting.

Second:

Chuck Horton

Voted in Favor of Motion:

Mark Thomas, Chuck Horton, Amrey Harden, Mark Saxon

Voted Against Motion:

None

Action/Motion:

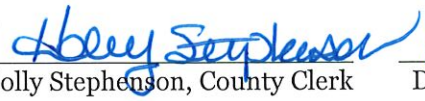
Motion Passed.

Meeting Adjourned:

6:50 p.m.

 11-1-22

John Daniell, Chairman Date

 11-1-22

Holly Stephenson, County Clerk Date