

**Board of Commissioners Agenda Meeting
Courthouse Commission Chambers
January 31, 2023 – 6:00 p.m.
Minutes**

Members Present:

Chairman John Daniell
Commissioner Mark Thomas
Commissioner Chuck Horton
Commissioner Amrey Harden
Commissioner Mark Saxon

Staff Present:

Daniel Haygood, County Attorney
Justin Kirouac, County Administrator
Alex Newell, Internal Services Director
Holly Stephenson, County Clerk
Diane Baggett, Communications Manager
Melissa Braswell, Finance Director
Donna Norton, Budget Officer
Guy Herring, Planning and Code Enforcement Director
C.J. Worden, EMA Director
Adam Layfield, Acting Water Resources Director
Ed Carson, Coroner
Stacy Carson, Superior Court

Call to Order:

Chairman John Daniell called the meeting to order and stated that participants using Zoom may comment by using the raised-hand feature.

Pledge of Allegiance:

Commissioner Mark Saxon led the Pledge after a moment of silence.

Approval of Agenda:

ACTION:

Motion:	Mark Saxon made a motion to approve the January 31, 2023 Agenda.
Second:	Mark Thomas
Voted in Favor of Motion:	Mark Thomas, Chuck Horton, Amrey Harden, Mark Saxon
Voted Against Motion:	None
Final Action:	Motion Passed.

Statements and Remarks from Citizens:

None.

Statements and Remarks from Commissioners:

Chairman Daniell announced the State of the County Address will be held at the Civic Center on March 14, 2023. Registration is through the Chamber of Commerce.
The first Town Hall Meeting of the year will be March 21, 2023 at the Civic Center with a focus on the master plans from the Recreational Affairs Committee.

Discuss the Recommended UDC Amendments for Compliance with House Bill 1405:

Presented by: Guy Herring, Planning and Code Enforcement Director

Discussion: House Bill 1405 became effective July 1, 2022 as a revision of the State Zoning Procedures Law, with a grace period until July 1, 2023. This Bill addresses administrative approval authority concerning variances and similar zoning matters that do not come before the BOC, considering those “quasi-judicial” decisions. Mr. Herring suggested options for compliance, recommending the option that all zoning decisions be presented directly to the BOC for approval.

County Attorney Daniel Haygood agreed with the recommendation. The Staff will identify all UDC sections that require amendments and submit a draft to the BOC for approval prior to July 1, 2023.

Discuss Award of Sanitary Sewer Modeling RFQ#23-09-004:

Presented by: Adam Layfield, Acting Water Resources Director

Discussion: Oconee County Water Resources seeks to hire a firm to develop a model for current and future sanitary sewer system. Two firms submitted responses to the RFQ. The review committee recommends awarding the contract to Kimley-Horn for \$305,000 to include all necessary budget amendments up to the contract amount for the life of the project. Chairman Daniell confirmed there is an ongoing maintenance part to this project. Commissioner Thomas confirmed with Mr. Layfield that meters would be installed for flow testing.

On consensus, this item will be placed on the Consent Agenda at the February 7, 2023 Regular Meeting.

*The Public Comment Period was opened and there was no Public Comment.
Chairman Daniell asked if there were “raised hands” via Zoom and there were none.*

Discussion of Mid-Year Budget Amendment:

Presented by: Melissa Braswell, Finance Director

Discussion: Finance Director Melissa Braswell requests authority for a mid-year budget amendment to adjust revenue and expenditures in order to meet the service needs for government operations in the period ending June 30, 2023 and achieve a balanced budget for FY 23. The amendments include additional revenues to be dispersed to cover emerging budget requirements for governmental operations and appropriating assigned fund balance for project completion.

On consensus, this item will be placed on the Consent Agenda at the February 7, 2023 Regular Meeting.

*The Public Comment Period was opened and there was no Public Comment.
Chairman Daniell asked if there were “raised hands” via Zoom and there were none.*

Discuss the Renewal of the IPAWS Messaging Agreement with FEMA:

Presented by: C.J. Worden, EMA Director

Discussion: The request is for renewal of the IPAWS agreement with FEMA which allows sending wireless emergency alert messages to all devices within a selected geographic zone. This includes authorizing the Chairman to sign the Memorandum of Agreement for renewal.

On consensus, this item will be placed on the Consent Agent at the February 7, 2023 Regular Meeting.

*The Public Comment Period was opened and there was no Public Comment.
Chairman Daniell asked if there were “raised hands” via Zoom and there were none.*

Discuss a Change Order for Fire Hydrant Flow Testing and Inspection Program (RFQP#22-04-14):

Presented by: Adam Layfield, Acting Water Resources Director
Discussion: After multi-departmental deliberation, Oconee County Water Resources requests a change order of \$123,120 for Wachs Water Services to paint all fire hydrants this year for consistency before the ISO rating review later this year. The total contract amount would then be \$263,120 and include all necessary budget amendments up to the contract amount for the life of the project.

Commissioner Harden questioned whether the painting would continue with 20% maintenance plan the following year. Mr. Layfield responded the maintenance plan would continue and the bonnets would be re-painted based on flow ratings.

On consensus, this item will be placed on the Consent Agenda at the February 7, 2023 Regular Meeting.

*The Public Comment Period was opened and there was no Public Comment.
Chairman Daniell asked if there were "raised hands" via Zoom and there were none.*

Executive Session:

Motion: Mark Saxon made a motion to adjourn into Executive Session to discuss personnel, real estate, and litigation.
Second: Mark Thomas
Voted in Favor of Motion: Mark Thomas, Chuck Horton, Amrey Harden, Mark Saxon
Voted Against Motion: None
Action/Motion: **Motion Passed.**
Adjourn into Executive Session: 6:26 p.m.

No action was taken in Executive Session.

Executive Session Adjourned: 6:31 p.m.

Regular Session:

Motion: Mark Thomas made a motion to adjourn back into Regular Session.
Second: Chuck Horton
Voted in Favor of Motion: Mark Thomas, Chuck Horton, Amrey Harden, Mark Saxon
Voted Against Motion: None
Action/Motion: **Motion Passed.**
Adjourned into Regular Session: 6:33 p.m.

Meeting Adjourned:

Motion: Mark Saxon made a motion to adjourn the meeting.
Second: Mark Thomas
Voted in Favor of Motion: Mark Thomas, Chuck Horton, Amrey Harden, Mark Saxon
Voted Against Motion: None
Action/Motion: **Motion Passed.**
Meeting Adjourned: 6:33 p.m.


John Daniell, Chairman

2.7.23
Date


Holly Stephenson, County Clerk

2.7.23
Date