

Minutes of the Oconee County Animal Services Advisory Board
Wednesday, September 28, 2022
OCAS Conference Room, 6:00 p.m.

1. Call to Order

The meeting was called to order at 6:06 pm by Chairperson, Kelsey Fox. Members present were Marsha Mitchell- Vice Chair, Heather Macbeth, and Terry Ruffen. Crystal Berisko, Oconee County Animal Services Manager, was present. Sharon Martin- Secretary, was not present. Heather Macbeth took minutes for this meeting. Friends of OCAS members Nina Wingrove and Angie Eades were also present.

2. Approval of Minutes

Fox raised the review and approval of the minutes from the July 6, 2022 called meeting after confirming everyone had reviewed the minutes sent by former Secretary Macbeth. Ruffin made the motion to approve the minutes and Mitchell seconded. Motion was unanimously approved.

3. Public Comments – limit of 5 minutes each

No public comments

4. Manager of Animal Services Updates – Crystal Berisko

Budget- Artwork for Walls- Manager looking at vinyl leaves for the giving tree to showcase donors for the year. Updated shelter hours to be added to the doors as well as pictures of animals added to the doors.

Budget Season- new doors for existing kennels and key card entry-Manager is getting an estimate on 20 year old doors due to development of rust on the bottom of the doors. Manager looking at adding a bench for the cat adoption room with a storage cabinet. Estimated cost: \$560. In addition, another bench with storage cabinet will be added for the supervisor's office with a storage cabinet- Estimated cost \$710 with \$125 for delivery and installation.

Stats- Manager Berisko reported fiscal year/calendar year intake, outcome, death and euthanasia counts.

Total intakes- 7/1/22-9/27/22

- All species: 265
- Dogs- 73
- Cats-154

Adoptions-7/1/22-9/27/22

- All species Adoptions- 123
- Dog Adoptions: 24
- Cat Adoptions: 96

Return to Owner-7/1/22-9/27/22

- All Species Return to Owner: 50
- Dogs: 15
- Cats: 1
- Other: 34 (live stock)

Transfer Out-7/1/22-9/27/22

- All species Transfer Out- 57
- Dogs- 8
- Cats- 49

Euthanasia-

- All species Total- 23
- Dogs: 13
- Cats: 7

Past Events update: 7/11-7/17- PetSmart National Adoption Week- 8 adoptions

August 15- Check your chip day. **Microchipped 48 pets**

September 24th- Rabies Clinic- **37 vaccinations. 49 scheduled appointments with 12 cancellations or “no shows.”**

Upcoming Events- October- Adopt a Shelter Dog Month. Promotion for lower cost adoptions.

October 21- National Pets for Veterans- sponsored by Greene and Putnam County Rotary Clubs

October 22- Bar G- Customer Appreciation. A raffle will be held and proceeds will go to the shelter. Adoptable pets will be present

October 23- Dog Walk- Athens VFW. OCAS Manager to make a presentation about volunteering, fostering, and general animal welfare. Project will be in collaboration with Clarke Co.

November 7-13- Petsmart National adoption- 40-59 animals will be available for adoption for a \$1200 grant. Grant is split between the agencies which participate.

Other-

Employees Hired: Manager Berisko indicated 1 Full Time Kennel Tech position and 2 Part Time Kennel Tech positions for the weekends have been filled and the shelter is now fully staffed.

New Shelter hours implemented- Beginning October 1st the new hours will be: Admin hours: M-F, 8-5. Weekends by appointment. Shelter Visiting hours: M,T,TH,F,S 12-6, Sun-1-5, W- by appointment.

Facebook PSA's- up and running- Volunteer is helping with the Facebook page. PSA's, ordinance related information, and opportunities for community engagement are being posted.

Website Changes- Goal to make the website and processes more user friendly. Adoption applications will be made available on the Animal Services website as well as specific directions, process, link for fees, and link for foster to adopt.

Kiosk- Ipad with links to forms will be available in the shelter lobby.

6. Upcoming Meeting Dates

February 1, 2023- beginning of budget season

8. New Business-

- Look at off-site events
- Recruiting transport volunteers
- Develop postcards for businesses with QR code for adoption process and volunteer applications

9. Closing Comments – none

10. Adjournment

Mitchell made the motion to adjourn at 7:37, and Macbeth seconded. Motion was unanimously approved. Meeting was adjourned at 7:37 pm.