

**Board of Commissioners Agenda Meeting
Courthouse Commission Chambers
June 27, 2023 – 6:00 p.m.
Minutes**

Members Present:

Chairman John Daniell
Commissioner Mark Thomas
Commissioner Chuck Horton
Commissioner Amrey Harden
Commissioner Mark Saxon

Staff Present:

Daniel Haygood, County Attorney
Justin Kirouac, County Administrator
Holly Stephenson, County Clerk
Diane Baggett, Communications Manager
Melissa Braswell, Finance Director
Justin Milligan, IT Director
Jody Woodall, Public Works Director
Lisa Davol, Parks and Recreation Director

Call to Order:

Chairman John Daniell called the meeting to order and stated that participants using Zoom may comment by using the raised-hand feature.

Pledge of Allegiance:

County Clerk Holly Stephenson led the Pledge after a moment of silence.

Approval of Agenda:

ACTION:

Motion:	Chuck Horton made a motion to approve the June 27, 2023 Agenda.
Second:	Mark Thomas
Voted in Favor of Motion:	Mark Thomas, Chuck Horton, Amrey Harden, Mark Saxon
Voted Against Motion:	None
Final Action:	Motion Passed.

Statements and Remarks from Citizens:

None.

Statements and Remarks from Commissioners:

Commissioner Harden thanked all involved in the budget process this year. He also thanked the voters of Oconee County for supporting TSPLOST to make possible the lower millage rate that will be adopted at the next meeting.

Chairman Daniell announced the millage rate will be approved on July 11, 2023. The unincorporated rate will be 4.824, which is a 1.13 mill reduction. The incorporated rate will be 5.084, which is a one mill reduction. The difference is related to the insurance premium tax which goes to the cities but is rolled back by the county.

Applications are being accepted for the Farmland Preservation Program with a public hearing for more information to be held on Thursday, July 20, 2023 at 6:30pm at the J. Phil Campbell Research Center at 1420 Experiment Station Road.

Discuss 2023 Resurfacing Contract Modification:

Presented by: Jody Woodall, Public Works Director

Discussion: The FY23 resurfacing project is complete with the exception of some permanent striping. The actual quantities placed overran the approved contract amount by \$280,393.26. Public Works requests a contract modification to reconcile the approved budget with the actual quantities placed.

On consensus, this item will be placed on the Consent Agenda at the July 11, 2023 Regular Meeting.

*The Public Comment Period was opened and there was no Public Comment.
Chairman Daniell asked if there were "raised hands" via Zoom and there were none.*

Discuss the Union Church Road Resurfacing:

Presented by: Jody Woodall, Public Works Director

Discussion: Public Works recommends approving the resurfacing of Union Church Road in order to minimize maintenance. The request is for approval to authorize Garrett Paving to proceed with the resurfacing for the contract amount of \$286,644.05 with a not to exceed amount of \$300,000 and authorizing future budget amendments for the life of the project up to the contract amount.

Commissioner Horton confirmed this would be the first TSPLOST project. He also asked where Union Church Road was on the list of county road paving index when the roads were rated which Mr. Woodall will look into.

On consensus, this item will be placed on the Consent Agenda at the July 11, 2023 Regular Meeting.

*The Public Comment Period was opened and there was no Public Comment.
Chairman Daniell asked if there were "raised hands" via Zoom and there were none.*

Discuss and Consider the FY24 ACCG-IRMA Property and Liability Insurance Renewal:

Presented by: Holly Stephenson, County Clerk

Discussion: County Clerk Holly Stephenson requests approval of the FY24 Property and Liability Insurance proposal with ACCG-IRMA (Association County Commissioners of Georgia – Interlocal Risk Management Agency) in the amount of \$394,488 after a \$20,763 safety credit applied from FY23.

*The Public Comment Period was opened and there was no Public Comment.
Chairman Daniell asked if there were "raised hands" via Zoom and there were none.*

ACTION:

Motion to Confirm: Chuck Horton made a motion to approve the FY24 ACCG-IRMA Property and Liability Insurance Renewal.

Second: Mark Thomas

Voted in Favor of Motion: Mark Thomas, Chuck Horton, Amrey Harden, Mark Saxon

Voted Against Motion: None

Action/Motion: **Motion Passed.**

Discuss and Consider the FY24 Family Connection Contract:

Presented by: Melissa Braswell, Finance Director

Discussion: Finance Director Melissa Braswell requests approval of the FY24 Family Connection Contract to continue support for families and children of Oconee County through the Oconee Area Resource Council (OARC) for the period of July 1, 2023 through June 30, 2024. The FY24 amount is the same at \$52,500. The request is for execution prior to July 1, 2023 with the Chairman signature and necessary budget amendments to fully fund the contract for FY24.

*The Public Comment Period was opened and there was no Public Comment.
Chairman Daniell asked if there were "raised hands" via Zoom and there were none.*

ACTION:

Motion to Confirm: Chuck Horton made a motion to approve the FY24 Family Connection Contract with the Chairman signature and the necessary budget amendments to fully fund the contract for FY24.

Second: Mark Thomas

Voted in Favor of Motion: Mark Thomas, Chuck Horton, Amrey Harden, Mark Saxon

Voted Against Motion: None

Action/Motion: **Motion Passed.**

Discuss the Adoption of the Parks Master Plans:

Presented by: Lisa Davol, Parks and Recreation Director

Discussion: The Parks and Recreation Master Plan process has been ongoing for almost a year with staff feedback, citizen input, Recreation Advisory Committee recommendations, and the Town Hall Meeting in March focused on these plans. The Master Plan does include the county wide trail system map that the Northeast Georgia Regional Commission provided.

Commissioner Harden asked how far the trail would go along Hog Mountain Road.
Chairman Daniell responded that it will go to Wellbrook Road.
The plans are posted on the website and will be discussed again on July 11, 2023 before adoption.

Discuss and Consider New Alcohol License for 5300 Bishop BP LLC:

Presented by: Holly Stephenson, County Clerk

Discussion: County Clerk Holly Stephenson requests approval of a new alcohol license for the retain package sales of beer and wine for 5300 Bishop BP LLC, who is purchasing the Chevron Food Mart located at 5300 Macon Highway in Bishop. The registered agent, Patrick Muresan, has completed the RASS training. The application is complete except for the issuance of an Oconee County business license. The request is contingent upon the issuance of this license.

*The Public Comment Period was opened and there was no Public Comment.
Chairman Daniell asked if there were "raised hands" via Zoom and there were none.*

ACTION:

Motion to Confirm: Mark Thomas made a motion to approve the new alcohol license for Bishop BP LLC contingent upon the business license.

Second: Chuck Horton

Voted in Favor of Motion: Mark Thomas, Chuck Horton, Amrey Harden, Mark Saxon

Voted Against Motion: None

Action/Motion: **Motion Passed.**

Executive Session:

Motion: Mark Saxon made a motion to adjourn into Executive Session to discuss land acquisition, personnel, and litigation.

Second: Mark Thomas

Voted in Favor of Motion: Mark Thomas, Chuck Horton, Amrey Harden, Mark Saxon
Voted Against Motion: None
Action/Motion: **Motion Passed.**
Adjourn into Executive Session: 6:14 p.m.

No action was taken in Executive Session.

Executive Session Adjourned: 6:22 p.m.

Regular Session:

Motion: Mark Saxon made a motion to adjourn back into Regular Session.
Second: Amrey Harden
Voted in Favor of Motion: Mark Thomas, Chuck Horton, Amrey Harden, Mark Saxon
Voted Against Motion: None
Action/Motion: **Motion Passed.**
Adjourned into Regular Session: 6:23 p.m.

Meeting Adjourned:

Motion: Mark Saxon made a motion to adjourn the meeting.
Second: Mark Thomas
Voted in Favor of Motion: Mark Thomas, Chuck Horton, Amrey Harden, Mark Saxon
Voted Against Motion: None
Action/Motion: **Motion Passed.**
Meeting Adjourned: 6:23 p.m.



John Daniell, Chairman 7-11-23
Date



Holly Stephenson, County Clerk 7-11-23
Date