Board of Commissioners Agenda Meeting
Administrative Building Commission Chambers
September 26, 2023 – 6:00 p.m.
Minutes

Members Present:
Chairman John Daniell
Commissioner Chuck Horton
Commissioner Amrey Harden
Commissioner Mark Saxon

Staff Present:
Daniel Haygood, County Attorney
Justin Kirouac, County Administrator
Holly Stephenson, County Clerk
Diane Baggett, Communications Manager
Merry Howard, Senior Center Director
Christi Bittle, Senior Center Assistant Director
Melissa Braswell, Finance Director
Donna Norton, Budget Officer
Patrick Magana, IT Technician

Call to Order:
Chairman John Daniell called the meeting to order.

Pledge of Allegiance:
Commissioner Chuck Horton led the Pledge after a moment of silence.

Approval of Agenda:
ACTION:

Motion:	Mark Saxon made a motion to approve the September 26, 2023 Agenda.
Second:	Chuck Horton
Voted in Favor of Motion:	Chuck Horton, Amrey Harden, Mark Saxon
Voted Against Motion:	None
Final Action:	**Motion Passed.**

Statements and Remarks from Citizens:
None.

Statements and Remarks from Commissioners:
Chairman Daniell announced the results of the recent ISO audit with a rating of 4/4X. He congratulated Fire Chief Bruce Thaxton and his team for this accomplishment.

Discuss the Courthouse Elevator Modernization Proposal:

Presented by:	Justin Kirouac, County Administrator
Discussion:	A change in state code requires courthouse elevators receive an upgrade to install door locking monitors. A quote has been obtained from TK Elevator for $227,543.80. The request is to approve a budgeted amount not to exceed $260,000 in order to also address all ancillary items to upgrade the courthouse elevators, budget amendments up to the contract amount for the life of the contract, and authorize the Chairman to execute the necessary documents. Commissioner Saxon asked how long the upgrade would take.

Justin Kirouac responded should take approximately four weeks and is required to be completed by end of 2024.

Commissioner Harden asked if both elevators would be out of service at the same time.
Justin Kirouac responded that the work would not be done at the same time.

On consensus, this item will be placed on the Consent Agenda at the October 3, 2023 Regular Meeting.

The Public Comment Period was opened and there was no Public Comment.

Discuss the FY24 Northeast Georgia Regional Commission Aging Services Contract Renewal:

Presented by: Merry Howard, Senior Center Director

Discussion: The request is for renewal of the FY24 Aging Services Contract with the Northeast Georgia Regional Commission for services for the elderly and their caregivers, and authorizing Chairman Daniell to sign the contract. The contract period is July 1, 2023 through June 30, 2024.

On consensus, this item will be placed on the Consent Agenda at the October 3, 2023 Regular Meeting.

The Public Comment Period was opened and there was no Public Comment.

Discuss the FY24 Northeast Georgia Regional Commission Transportation Services Contract Renewal:

Presented by: Merry Howard, Senior Center Director

Discussion: The request is for renewal of the FY24 Transportation Services Contract with the Northeast Georgia Regional Commission and authorizing Chairman Daniell to sign the contract.
Contract period is July 1, 2023 through June 30, 2024.

On consensus, this item will be placed on the Consent Agenda at the October 3, 2023 Regular Meeting.

The Public Comment Period was opened and there was no Public Comment.

Discuss the FY24 Resurfacing and LMIG Application:

Presented by: Justin Kirouac, County Administrator

Discussion: Public Works requests approval of the annual LMIG grant through GDOT to provide funding for the FY24 resurfacing program, authorizing the FY24 LMIG submittal to GDOT, authorizing the Chairman to sign necessary documents, and approve any necessary budget amendments for the life of the project up to the contract amount. The grant does require a 30% match of resurfacing funds received. The resurfacing program proposes to resurface 30.27 miles of roadway for an estimated total cost of $8,431,059.14. The FY24 LMIG budget is $680,000. The LMIG grant of $742,287.66 exceeds the expenditure budget by approximately $62,290. The request is for a budgeted amount of $8,442,290 for the FY24 resurfacing program.

Commissioner Horton asked how much funding would come from TSPLOST.
Justin Kirouac responded $5.7 million would come from TSPLOST.

Commissioner Harden asked how many miles would have been paved if not for TSPLOST.
Justin Kirouac responded usually around seven miles of roadway were paved before TSPLOST.

On consensus, this item will be placed on the Consent Agenda at the October 3, 2023 Regular Meeting.

The Public Comment Period was opened and there was no Public Comment.

Executive Session:

Motion:	Mark Saxon made a motion to adjourn into Executive Session to discuss personnel matters.
Second:	Chuck Horton
Voted in Favor of Motion:	Chuck Horton, Amrey Harden, Mark Saxon
Voted Against Motion:	None
Action/Motion:	**Motion Passed.**
Adjourn into Executive Session:	6:10 p.m.

No action was taken in Executive Session.

Executive Session Adjourned:	6:17 p.m.

Regular Session:

Motion:	Mark Saxon made a motion to adjourn back into Regular Session.
Second:	Amrey Harden
Voted in Favor of Motion:	Chuck Horton, Amrey Harden, Mark Saxon
Voted Against Motion:	None
Action/Motion:	**Motion Passed.**
Adjourned into Regular Session:	6:18 p.m.

Meeting Adjourned:

Motion:	Mark Saxon made a motion to adjourn the meeting.
Second:	Amrey Harden
Voted in Favor of Motion:	Chuck Horton, Amrey Harden, Mark Saxon
Voted Against Motion:	None
Action/Motion:	**Motion Passed.**
Meeting Adjourned:	6:18 p.m.

JL Daniell	10-3-23	Holly Stephenson	10-3-23
John Daniell, Chairman	Date	Holly Stephenson, County Clerk	Date