

**Oconee County Fire Rescue
Station Chiefs Meeting
Station 8 – 6:00 PM
December 11, 2023**

CHIEFS PRESENT:

Fire Chief, Bruce Thaxton
EMA Director, CJ Worden
Station #1 Chief, Mike Link
Station #2 Chief, Greg Peck
Station #4 Chief, Chris Higginbotham

Station #5 Chief, Jason Mauldin
Station #6 Chief, Wes Boss
Station #7 Chief, Nelson Wilbanks
Station #7 Captain, Matt Towe

OPEN MEETING called to order at 6:00 p.m.

Motion to approve the November 14, 2023 minutes was approved.

I. Truck / Station Maintenance:

1. Looked over outstanding work orders for Fire Rescue.

II. Training:

1. Chiefs reviewed the training schedule for December. December training consists of (24) various fire & medical classes, and Truck / Station Maintenance nights at each station. Chiefs also reviewed a draft of the January, 2024 training calendar that included Officer Elections and CPR Re-certification classes.
2. Chiefs reviewed the Potential Firefighter and Medical Responder roster. The potential NPQ FF1 class has 12 Firefighter recruits, and 4 Support Firefighter recruits. The FF1 and Support Firefighter class schedules were distributed.
3. Chiefs reviewed the monthly training hours for November 2023.
4. Nelson Wilbanks noted that Caterpillar will be hosting a Preplan on February 8, 2024. Bruce will ask Caterpillar to conduct two preplans for four OCFR stations and ACCFD.

III. Miscellaneous:

1. Bruce asked the Station Chiefs to encourage members to respond to CO alarms, and to provide classes on the use of gas monitors.

2. Bruce asked the Station Chiefs to encourage members and officers to text or email work orders for fire stations and fire trucks.
3. Chiefs reviewed volunteers that are lack training hours. All non-career Medical Responders and Firefighters must have the annual 24 hours of training prior to December 15th, 2023. Chiefs were encouraged to contact members that are lacking training hours.

Meeting adjourned by consensus of the Chiefs. Time = 6:35 pm.

Minutes taken & typed by Bruce Thaxton.