

**Board of Commissioners Agenda Meeting
Administrative Building Commission Chambers
January 30, 2024 – 6:00 p.m.
Minutes**

Members Present:

Chairman John Daniell
Commissioner Mark Thomas
Commissioner Chuck Horton
Commissioner Amrey Harden
Commissioner Mark Saxon

Staff Present:

Daniel Haygood, County Attorney
Justin Kirouac, County Administrator
Holly Stephenson, County Clerk
Diane Baggett, Communications Officer
Justin Milligan, IT Director
Lisa Davol, Parks and Recreation Director
Melissa Braswell, Finance Director
Donna Norton, Budget Officer
Jody Woodall, Public Works Director
Merry Howard, Senior Center Director
Christi Bittle, Senior Center Assistant Director
C.J. Worden, EMA

Call to Order:

Chairman John Daniell called the meeting to order.

Pledge of Allegiance:

Commissioner Chuck Horton led the Pledge after a moment of silence.

Approval of Agenda:

ACTION:

Motion:	Chuck Horton made a motion to approve the January 30, 2024 Agenda.
Second:	Mark Thomas
Voted in Favor of Motion:	Mark Thomas, Chuck Horton, Amrey Harden, Mark Saxon
Voted Against Motion:	None
Final Action:	Motion Passed.

Statements and Remarks from Citizens:

None.

Statements and Remarks from Commissioners:

None.

**Discuss a Resolution Supporting the Governor and General Assembly of Georgia
Continuing Efforts to Reform and Improve Mental Health Services for the Citizens of
Georgia:**

Presented by:	John Daniell, Chairman
Discussion:	ACCG has requested that all counties pass a Resolution to support Georgia in continuing efforts to reform and improve mental health services for the citizens of Georgia. Chairman Daniell read the proposed Resolution for Oconee County.

ACTION:

Motion: Mark Saxon made a motion to approve the Resolution as presented.
Second: Chuck Horton
Voted in Favor of Motion: Mark Thomas, Chuck Horton, Amrey Harden, Mark Saxon
Voted Against Motion: None
Final Action: **Motion Passed.**

Discuss Amending the Resolution for Issuance of Citations for County Ordinance

Violations:

Presented by: Justin Kirouac, County Administrator
Discussion: Oconee County annually updates the listing of personnel authorized to issue citations. The request is for approval the Resolution with annual updates.

On consensus, this item will be placed on the Consent Agenda at the February 6, 2024 Regular Meeting.

Discuss the FY 23 ARPA Contract Update with the Northeast Georgia Regional

Commission:

Presented by: Merry Howard, Senior Center Director
Discussion: The ARPA funds remaining at the end of FY23 are being reallocated to support Senior Recreation programs and the Congregate Meal Program along with additional funding through Federal and State resources. The effective date for the funding revision is November 21, 2023. Senior Center Director, Merry Howard, requests approval of the contract update.

On consensus, this item will be placed on the Consent Agenda at the February 6, 2024 Regular Meeting.

The Public Comment Period was opened and there was no Public Comment.

Discuss SFY 2024 Aging Services Contract Update with the Northeast Georgia Regional

Commission:

Presented by: Merry Howard, Senior Center Director
Discussion: The SFY2024 Aging Services Contract with NEGRC will have a \$4200 increase for Congregate Meal Program with no required match. Senior Center Director, Merry Howard, requests approval of the contract update with an effective date of November 21, 2023.

On consensus, this item will be placed on the Consent Agenda at the February 6, 2024 Regular Meeting.

The Public Comment Period was opened and there was no Public Comment.

FY24 Mid-Year Budget Amendment Request:

Presented by: Melissa Braswell, Finance Director
Discussion: Finance Director Melissa Braswell requests authority for a mid-year budget amendment to adjust revenue and expenditures in order to meet the emerging needs for government operations in the period ending June 30, 2024. She listed the budget amendments, revenue neutral amendments, and transfers for the General Fund and other funds.

Commissioner Harden asked if any of these items would affect the number of full-time equivalents. Ms. Braswell responded that these would not affect that number.

On consensus, this item will be placed on the Consent Agenda at the February 6, 2024 Regular Meeting.

The Public Comment Period was opened and there was no Public Comment.

Discuss the Renewal of the Georgia Mutual Aid Agreement:

Presented by: C.J. Worden, EMA Director

Discussion: EMA Director C.J. Worden requests renewal of the Georgia Statewide Mutual Aid Agreement that allows the county to provide or receive resources in the event of a disaster.

On consensus, this item will be placed on the Consent Agenda at the February 6, 2024 Regular Meeting.

The Public Comment Period was opened and there was no Public Comment.

Discuss the FY24 VOCA Grant Award Allocation:

Presented by: Melissa Braswell, Finance Director

Discussion: The Criminal Justice Coordinating Council has approved the FY24 VOCA continuing funding application for \$143,475 of grant funds to be used by the county on behalf of the Western Judicial Circuit District Attorney's Office to cover victim services positions. Finance Director Melissa Braswell requests approval of the VOCA grant continuation for grant C23-8-101.

On consensus, this item will be placed on the Consent Agenda at the February 6, 2024 Regular Meeting.

The Public Comment Period was opened and there was no Public Comment.

Discuss GDOT Lighting Agreement for the Roundabout at SR15 at the Administrative Building:

Presented by: Jody Woodall, Public Works Director

Discussion: Public Works Director Jody Woodall requests approval of a lighting agreement with GDOT for the roundabout at SR 15 at the Administrative Building. Oconee County will be responsible for the monthly electric charge for the lights.

On consensus, this item will be placed on the Consent Agenda at the February 6, 2024 Regular Meeting.

The Public Comment Period was opened and there was no Public Comment.

Discuss an Amendment to MOU with St Mary's Related to EMS:

Presented by: John Daniell, Chairman

Discussion: The local hospitals provide EMS service through private provider, National EMS. In 2013, Oconee County and St. Mary's entered into an MOU where Oconee is one of four counties to pay \$100,000 annually as a subsidy for EMS services. Part of the agreement allows for an Oversight Committee to meet quarterly for quality assurance. Due to HIPPA concerns, the MOU is being updated to take out the Oversight Committee and reports will come directly from National EMS. This item will be brought back up for consideration at a future meeting once St. Mary's completes their review for approval.

Discuss Awarding the Project Management Consultant Services Contract:

Presented by: Jody Woodall, Public Works Director

Discussion: RFP 24-08-001 was issued to procure consultant services to aid the county in project management for SPLOST and TSPLOST projects. There were six proposals submitted. Public Works Director Jody Woodall requests approval to award the Project Management Consultant Services contract to Atlas Technical Consultants, the top ranked firm.

On consensus, this item will be placed on the Consent Agenda at the February 6, 2024 Regular Meeting.

The Public Comment Period was opened and there was no Public Comment.

Discuss Approval of Engineering for Heritage Park Master Plan:

Presented by: Lisa Davol, Parks and Recreation Director

Discussion: Since Heritage Park Master Plans was approved in 2023, Parks and Recreation Director Lisa Davol recommends approval of Heritage Park engineering design contract which will require a budget amendment from Capital fund balance for the life of the project. The engineering costs for the project are \$132,500 plus \$27,000 for administration for a total of \$159,500.

On consensus, this item will be placed on the Consent Agenda at the February 6, 2024 Regular Meeting.

The Public Comment Period was opened and there was no Public Comment.

Meeting Adjourned:

Motion:

Mark Saxon made a motion to adjourn the meeting.

Second:

Mark Thomas

Voted in Favor of Motion:

Mark Thomas, Chuck Horton, Amrey Harden, Mark Saxon

Voted Against Motion:

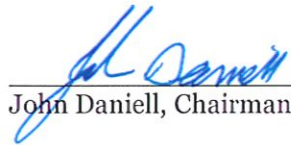
None

Action/Motion:

Motion Passed.

Meeting Adjourned:

6:21 p.m.


John Daniell, Chairman

2-6-24
Date


Holly Stephenson, County Clerk

2-6-24
Date