Board of Commissioners Agenda Meeting
Administrative Building Commission Chambers
April 30, 2024 – 6:00 p.m.
Minutes

Members Present:
Chairman John Daniell
Commissioner Mark Thomas
Commissioner Chuck Horton
Commissioner Amrey Harden
Commissioner Mark Saxon

Staff Present:
Daniel Haygood, County Attorney
Justin Kirouac, County Administrator
Holly Stephenson, County Clerk
Diane Baggett, Communications Officer
Justin Milligan, IT Director
Melissa Braswell, Finance Director
Donna Norton, Budget Officer
C.J. Worden, EMA Director

Call to Order:
Chairman John Daniell called the meeting to order.

Pledge of Allegiance:
County Commissioner Mark Thomas led the Pledge after a moment of silence.

Approval of Agenda:
ACTION:

Motion:	Chuck Horton made a motion to approve the April 30, 2024 Agenda.
Second:	Mark Saxon
Voted in Favor of Motion:	Mark Thomas, Chuck Horton, Amrey Harden, Mark Saxon
Voted Against Motion:	None
Final Action:	**Motion Passed.**

Statements and Remarks from Citizens:
None.

Statements and Remarks from Commissioners:
Chairman Daniell reminded citizens that early voting is currently underway in the Administrative Building. Also, budget hearings will be held May 7, 2024 and May 21, 2024 at 6pm at the Administrative Building.

Discuss the Parks and Recreation FY25 Concession Services Contracts with Oconee Futbol Club and Oconee County Little League:

Presented by:	Justin Kirouac, County Administrator
Discussion:	The Oconee Futbol Club (OFC) and Oconee County Little League (OCLL) have asked to renew agreements to continue concessionaire services for 2024-2025. OFC currently manages soccer concessions at Oconee Veterans Park and OCLL manages baseball/softball and multi-use fields at Oconee Veterans Park, the Bogart Sports Complex and, on a limited basis, Herman C. Michael Park. The request is to renew these agreements.

On consensus, this item will be placed on the Consent Agenda at the May 7, 2024 Regular Meeting.

The Public Comment Period was opened and there was no Public Comment.

Discuss Additional FY24 Law Enforcement Vehicles:

Presented by: Melissa Braswell, Finance Director

Discussion: The Sheriff's Office has requested to fund FY25 vehicles in FY24 and to replace one of four vehicles lost due to accident. Finance Director Melissa Braswell requests a budget amendment in SPLOST for the life of the contract not to exceed $360,000 to fund six vehicles and related equipment in FY24. Additionally, she requests another budget amendment that will be revenue neutral in the General Fund for the life of the contract not to exceed $47,160 to fund one additional vehicle in FY24.

On consensus, this item will be placed on the Consent Agenda at the May 7, 2024 Regular Meeting.

The Public Comment Period was opened and there was no Public Comment.

Discuss Hazard Mitigation Plan Update:

Presented by: C.J. Worden, EMA Director

Discussion: EMA Director C.J. Worden explained a 50/50 match grant opportunity with the Georgia Emergency Management Agency/Homeland Security to purchase firefighter breathing apparatus for $41,099.72. He requests approval to proceed with applying for this grant and amend the FY4 budget to cover the grant match for the life of the project up to the approved match amount of $20,549.86.

On consensus, this item will be placed on the Consent Agenda at the May 7, 2024 Regular Meeting.

The Public Comment Period was opened and there was no Public Comment.

Discuss the Alcohol License Request for Killer Crust Pizza, LLC:

Presented by: Justin Kirouac, County Administrator

Discussion: The Planning and Code Enforcement Department requests approval of an application for retail consumption on premises of beer and wine for Killer Crust Pizza, LLC, which will be located at 1791 Oconee Connector, Suite 420. The registered agent, Ms. Erin Kamishlian, has completed the RASS Training. The application is complete aside from issuance of on Oconee County business license with the request being contingent on that license.

On consensus, this item will be placed on the Consent Agenda at the May 7, 2024 Regular Meeting.

The Public Comment Period was opened and there was no Public Comment.

Discuss Red Sky Service Agreement for the Call Manager Upgrade Project:

Presented by: Justin Kirouac, County Administrator

Discussion: As part of the call manager upgrade, the request is for approval of the required service agreement with Red Sky to complete the work. All costs are already included in the approved project for FY4.

On consensus, this item will be placed on the Consent Agenda at the May 7, 2024 Regular Meeting.

The Public Comment Period was opened and there was no Public Comment.

Discuss North High Shoals SPLOST Donation:

Presented by:	John Daniell, Chairman
Discussion:	Fire Chief Bruce Thaxton requests using $43,000 funds received from a North High Shoals SPLOST donation to purchase a complete set of Holmatro extraction tools. The request is for a neutral budget amendment for the life of the project up to the $43,000 funding.

On consensus, this item will be placed on the Consent Agenda at the May 7, 2024 Regular Meeting.

The Public Comment Period was opened and there was no Public Comment.

Executive Session:

Motion:	Mark Thomas made a motion to adjourn into Executive Session to discuss personnel matters.
Second:	Chuck Horton
Voted in Favor of Motion:	Mark Thomas, Chuck Horton, Amrey Harden, Mark Saxon
Voted Against Motion:	None
Action/Motion:	**Motion Passed.**
Adjourn into Executive Session:	6:07 p.m.

No action was taken in Executive Session.
Executive Session Adjourned: 6:14 p.m.

Regular Session:

Motion:	Mark Saxon made a motion to adjourn back into Regular Session.
Second:	Mark Thomas
Voted in Favor of Motion:	Mark Thomas, Chuck Horton, Amrey Harden, Mark Saxon
Voted Against Motion:	None
Action/Motion:	**Motion Passed.**
Adjourned into Regular Session:	6:15 p.m.

Meeting Adjourned:

Motion:	Mark Saxon made a motion to adjourn the meeting.
Second:	Mark Thomas
Voted in Favor of Motion:	Mark Thomas, Chuck Horton, Amrey Harden, Mark Saxon
Voted Against Motion:	None
Action/Motion:	**Motion Passed.**
Meeting Adjourned:	6:15 p.m.

John Daniell, Chairman — 5-7-24 — Date

Holly Stephenson, County Clerk — 5-7-24 — Date