

**Oconee County Board of Commissioners Meeting
Administrative Building Commission Chambers
October 28, 2025 – 6:00 p.m.
Minutes**

Members Present:

Chairman John Daniell
Commissioner Mark Thomas
Commissioner Chuck Horton
Commissioner Amrey Harden
Commissioner Mark Saxon

Staff Present:

Daniel Haygood, County Attorney
Justin Kirouac, County Administrator
Holly Stephenson, County Clerk
Melissa Braswell, Finance Director
Lisa Davol, Parks and Recreation Director
Christi Bittle, Senior Center Director
Guy Herring, Planning and Code Enforcement Director
C. J. Worden, EMA Director
Clay Christian, IT Specialist

Call to Order: 6:00 p.m.

Chairman John Daniell called the meeting to order.

Pledge of Allegiance:

Commissioner Amrey Harden led the Pledge after a moment of silence.

Approval of Agenda:

ACTION:

Motion:	Chuck Horton made a motion to approve the October 28, 2025 Agenda.
Second:	Mark Thomas
Voted in Favor of Motion:	Mark Thomas, Chuck Horton, Amrey Harden, Mark Saxon
Voted Against Motion:	None
Final Action:	Motion Passed.

Statements and Remarks from Citizens:

None.

Statements and Remarks from Commissioners:

Commissioner Mark Thomas reminded citizens that today is National First Responders Day. He thanked all who serve and help keep the community and citizens safe.

Discuss the Text Amendments to Oconee County Alcohol Ordinance:

Presented by: Guy Herring, Director of Planning and Code Enforcement
Discussion: Guy Herring outlined the proposed changes to Alcohol Beverage Ordinance Section 1 Definitions regarding restaurant parking. The second reading will occur at the November 4, 2025 BOC meeting.

Discuss Agreement to Purchase Property at 1621 Daniells Bridge Road:

Presented by: Justin Kirouac, County Administrator

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Discussion: County Administrator Justin Kirouac explained the Water Resources Lift Station at Daniells Bridge Road requires improvement and expansion into adjoining property to accommodate redirected flows from the LAS site. He requests approval to enter into an agreement with the seller of 1621 Daniells Bridge Road to purchase property for \$670,000 to be paid out of the Water Resources Enterprise Fund. The request includes all necessary budget amendments up to the contract amount for the life of the project. Following expansion of the lift station, he recommends subdivision of the property, reconstruction of an entrance drive, and selling the dwelling portion of the property.

On consensus, this item will be placed on the Consent Agenda at the November 4, 2025 Regular Meeting.

The Public Comment Period was opened and there was no Public Comment.

Discuss Extension of Lease Agreement for Oconee County Annex and Facilities Shop:

Presented by: Justin Kirouac, County Administrator

Discussion: County Administrator Justin Kirouac recommends extending the lease agreement for portions of the Annex Building until October 31, 2027 at a rate of \$8,500 per month, by which time the new Field Services Building and Facilities Shop will be constructed.

On consensus, this item will be placed on the Consent Agenda at the November 4, 2025 Regular Meeting.

The Public Comment Period was opened and there was no Public Comment.

Discuss the Bid Award for Protective Netting for the OVP Quad:

Presented by: Lisa Davol, Parks and Recreation Director

Discussion: Parks and Recreation Director Lisa Davol recommends awarding the bid award for the replacement of protective netting at the OVP Quad (Fields 1-4) to Containment Systems at a not to exceed price of \$150,000. The request included all necessary budget amendments up to the contract amount for the life of the project.

On consensus, this item will be placed on the Consent Agenda at the November 4, 2025 Regular Meeting.

The Public Comment Period was opened and there was no Public Comment.

Discuss the Bid Award for Protective Netting for the OVP Multi-Use Fields:

Presented by: Lisa Davol, Parks and Recreation Director

Discussion: Parks and Recreation Director Lisa Davol recommends awarding the bid award for the replacement of protective netting at the Multi-use Fields (Fields 5-7) to Containment Systems at a not to exceed price of \$200,000. The request included all necessary budget amendments up to the contract amount for the life of the project.

On consensus, this item will be placed on the Consent Agenda at the November 4, 2025 Regular Meeting.

The Public Comment Period was opened and there was no Public Comment.

Discuss FY25 Year End Budget Amendments for the Issuance of the FY25 Financial Statements:

Presented by: Melissa Braswell, Finance Director

Discussion: Finance Director Melissa Braswell requests these year-end amendments to enable the department to close fiscal year 2025 and produce the final financial statements for the year. She reviewed General Fund budget amendments, transfers, and revenue neutral amendments. She also reviewed amendments, transfers and revenue neutral amendments in the other

funds. For multi-year approvals, the request is for the projects to be approved and budget amendments for the life of these contracts as needed up to the stated amounts.

On consensus, this item will be placed on the Consent Agenda at the November 4, 2025 Regular Meeting.

The Public Comment Period was opened and there was no Public Comment.

Discuss a Budget Amendment to Purchase Easements for Epps Bridge Sewer Upgrade:

Presented by: Justin Kirouac, County Administrator

Discussion: County Administrator Justin Kirouac explained that the county has approved a design proposal to expand the capacity of the gravity sewer line between the Oconee Connector and Parkway Boulevard from an 8-inch line to a 12-inch line. Temporary construction easements from the property owners are required to complete construction. The recommendation is to approve \$52,406 for the purchase of the easements with a ten percent contingency in case of additional required negotiations. The request includes all necessary budget amendments up to the contract amount for the life of the project.

Commissioner Thomas questioned whether the 12-inch line was sufficient for the long term. Mr. Kirouac responded that all indicates the line should be sufficient, but he will verify that again and increase the plan to a 16-inch line if necessary.

On consensus, this item will be placed on the Consent Agenda at the November 4, 2025 Regular Meeting.

The Public Comment Period was opened and there was no Public Comment.

Discuss the Oconee County Pre-Disaster Hazard Mitigation Plan:

Presented by: C.J. Worden, EMA Director

Discussion: EMA Director C.J. Worden explained that the Federal Emergency Management Agency (FEMA) requires counties and municipalities to adopt a Hazard Mitigation Plan every five years to identify hazards and opportunities to remedy those hazards. The recommendation is for approval of this plan to allow Oconee County to improve its preparedness posture.

On consensus, this item will be placed on the Consent Agenda at the November 4, 2025 Regular Meeting.

The Public Comment Period was opened and there was no Public Comment.

Discuss the FY26 Northeast Georgia Regional Commission Aging Services Contract Renewal:

Presented by: Christy Bittle, Senior Center Director

Discussion: The request is for renewal of the FY26 Aging Services Contract with the Northeast Georgia Regional Commission for services for the elderly and their caregivers, and authorizing Chairman Daniell to sign the contract. The contract period is July 1, 2025 through June 30, 2026. The financial impact for the county is \$8,383.65 in matching funds.

Commissioner Horton asked whether the Federal funding amount might be cut. Ms. Bittle responded they have been told there will be no cuts, and payments will be received once the federal government re-opens.

On consensus, these items will be placed on the Consent Agenda at the November 4, 2025 Regular Meeting.

Additionally, there is a request for the renewal of the FY26 Transportation Services Memorandum of Understanding to provide transportation services to eligible Department of

Human Services consumers and authorizing Chairman Daniell to sign the contract. The contract period is July 1, 2025 through June 30, 2026 with no financial impact to the county.

On consensus, these items will be placed on the Consent Agenda at the November 4, 2025 Regular Meeting.

The Public Comment Period was opened and there was no Public Comment for either item.

Update on the Colham Ferry Road/Astondale Road Roundabout:

Presented by: Justin Kirouac, County Administrator

Discussion: County Administrator Justin Kirouac gave an update on the bid process for the Colham Ferry Road at Astondale Road roundabout. The item will be presented for consideration at the November 4, 2025 BOC meeting if the internal review team is able to make a recommendation by then.

Adjourned:

Motion:

Mark Saxon made a motion to adjourn the meeting.

Second:

Mark Thomas

Voted in Favor of Motion:

Mark Thomas, Chuck Horton, Amrey Harden, Mark Saxon

Voted Against Motion:

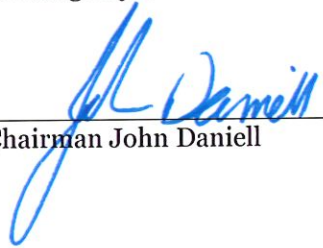
None

Action/Motion:

Motion Passed.

Meeting Adjourned:

6:22 p.m.


Chairman John Daniell


Holly Stephenson, County Clerk

11-4-25
Date